

**Town of Milton
Historic Preservation Meeting
Milton Library, 121 Union Street
Tuesday, November 8, 2011
7:00 p.m.**

**Transcribed by: Helene Rodgville
[Minutes are not verbatim]**

1. Call Meeting to Order
Dennis Hughes: called the meeting to order at 7:00 p.m.
2. Roll Call of Members

Mike Filicko	Present
Mike Ostinato	Present
Amy Kratz	Present
Dennis Hughes	Present
Gwen Foehner	Present
Sally Harkins	Present
Kevin Kelly	Present
3. Corrections/approval of the Agenda
Dennis Hughes: Does anybody have any additions or corrections to the Agenda?
If not then I'll entertain a motion to accept the agenda.
Sally Harkins: I make a motion to accept the agenda for November 8, 2011.
Amy Kratz: I second that.
Dennis Hughes: We have a motion made and seconded. Are there any questions on the motion? If not, all in favor say aye. Opposed. Motion carried.
4. Approval of minutes of October 11, 2011
Amy Kratz: I have a correction. On Page 8, where I'm saying, at the very top of the page, "Yeah that tongue and groove just pops." It's supposed to say "rots".
Dennis Hughes: Tongue and groove just rots.
Amy Kratz: That tongue and groove just rots out.
Dennis Hughes: Does anybody else have any additions or corrections. If not, I will entertain a motion to approve of the minutes of October 11, 2011.
Gwen Foehner: I make a motion to approve the minutes for the October 11, 2011 meeting.
Sally Harkins: Second.
Dennis Hughes: We have a motion made and seconded. Are there any questions to the motion? If not, then all in favor say aye. Opposed. Motion is carried.
5. Business

- a) Discussion and possible vote on the application from Andrew Asbury for the replacement of 22 windows on his house located at 117 Federal Street further identified by Sussex County Tax Map and Parcel #2-35-20.07-89.00
- Dennis Hughes: Everybody has a copy of the packet from Mr. Asbury. And again, too, the description is to replace 22 windows with vinyl replacement windows. There's a picture of the house with, I believe you were here before with the porch and stuff.
- Andrew Asbury: Yes probably 2 or 3 years ago; maybe 2 years ago with the front porch renovation.
- Dennis Hughes: The vinyl windows they're going to be the same as this picture.
- Andrew Asbury: Yes, no grills.
- Dennis Hughes: All the grids will be the same as they are now?
- Andrew Asbury: Yes.
- Gwen Foehner: Like this picture you have?
- Andrew Asbury: That was the best option that I could find when I Googled windows. Very simple, white, no grills.
- Dennis Hughes: Okay, does anybody have any questions?
- Mike Filicko: Are you replacing all the windows in the house?
- Andrew Asbury: There's one that I'm not going to replace. It seems to be a nice little pretty old historic window; that I think has been there for a long time, but all the other windows that are the storm window; they're leaky.
- Mike Filicko: Sounds great.
- Andrew Asbury: Yes, so basically every single window except for one.
- Dennis Hughes: Is that the little one on the side?
- Andrew Asbury: Yes, do you see that one. It has navy glass in it. Yes, that one has the grid, so that one's staying. It goes to the basement, so it doesn't really matter anyway.
- Dennis Hughes: Does anybody else have any other questions for Mr. Asbury.
- Amy Kratz: I have no questions, but I would like to say that you've done a wonderful job with your porch. Your porch is beautiful.
- Mike Ostinato: You have a beautiful garden this year.
- Andrew Asbury: Thank you.
- Dennis Hughes: If nobody else has any questions, we'll entertain a motion for the application.
- Gwen Foehner: I make a motion that we approve the application of Andrew Asbury to replace these 22 windows with the vinyl replacement windows, as shown on the attached picture.
- Kevin Kelly: Second.
- Dennis Hughes: We have a motion made and seconded to accept Mr. Asbury's application to replace 22 windows with vinyl replacement windows. Are there any questions on that motion? If not, we'll have a roll

call vote:

Mike Filicko	Approve
Mike Ostinato	Approve
Amy Kratz	Approve
Dennis Hughes	Approve
Gwen Foehner	Approve
Sally Harkins	Approve
Kevin Kelly	Approve

Dennis Hughes: Okay, you're official.

Andrew Asbury: Thank you.

- b) Discussion and possible vote on the application from Bonnie Broomquist for the partial enclosure of the side porch on the house located at 301 Federal Street further identified by Sussex County Tax Map and Parcel # 2-35-20.07-101.00.

Keith Mazur: I am the contractor representing Bonnie Broomquist.

Dennis Hughes: Okay, so we have the application from you and it's pretty detailed. When you give other examples, is there going to be full windows?

Keith Mazur: Yes, there will be full windows from top to bottom, 15 lights on each one. It will be like a big sun porch, except the one side will be closed in. We're just going to close in two sides.

Dennis Hughes: Oh, you're just going to close in two sides.

Keith Mazur: Yes.

Amy Kratz: Which two sides are those?

Keith Mazur: We're going to close in the side on Federal Street and the side on Coulter. She's trying to get a little bit more privacy and a little bit more security. She's had some problems with things stolen off the porch and things like that, so that's what she's going for.

Dennis Hughes: So the front will be...

Keith Mazur: The section of the back porch towards her yard will still be open; she'll be able to access the backdoor through there.

Gwen Foehner: But you don't have a drawing of what it is that you're actually going to do; you just have pictures of similar houses.

Keith Mazur: I have a drawing that I have in my briefcase here, but it's very similar to all the other pictures; it's the same procedure.

Amy Kratz: Could we see that drawing?

Keith Mazur: Sure. Absolutely. Here's the plan and site elevation. Sorry about the Shore Line Construction on there. It's my old company.

Amy Kratz: I have another question while that's being passed around. I would like to know are you going to keep the gingerbread on the porch?

Keith Mazur: Yes, yes. All the gingerbread is going to remain. If you look at the elevation you can see that it's all going to remain on there. The

columns, all the gingerbread, everything will remain.

Mike Ostinato: The porch's steps will remain.

Keith Mazur: The steps will remain, yes.

Amy Kratz: And the rail?

Keith Mazur: The rail will obviously go away, because there will be no reason to have the rail.

Amy Kratz: It will be panels, right?

Keith Mazur: Yes.

Mike Ostinato: It's going to be like mine.

Keith Mazur: I'm going to build the enclosure inside of the gingerbread, so all the columns, all the gingerbread, everything like that will still be there.

Kevin Kelly: Will the size of the porch be adjusted?

Keith Mazur: No.

Kevin Kelly: And am I correct, Sir, that the side that will be enclosed in Exhibit "A", your photograph, will be the side that is facing the hydrant? Is that correct? Isn't this Coulter here?

Robin Davis: There is no Coulter here.

Sally Harkins: Is this Coulter and Federal?

Kevin Kelly: Coulter and Federal.

Sally Harkins: And this right here is going to be open, right here.

Keith Mazur: Yes, if you take a look at the plan that I had that I just passed down, you'll be able to get an idea of that.

Kevin Kelly: That plan is moving slowly, Sir.

Keith Mazur: That's okay.

Amy Kratz: Oh, I apologize.

Dennis Hughes: So here's the steps now... Where are we at?

Robin Davis: Here's the house, here's Federal, here's Coulter.

Dennis Hughes: Okay. So you're going to close this and this and...

Robin Davis: Leave that open.

Dennis Hughes: Where the new fence is there?

Robin Davis: Correct.

Keith Mazur: Yes, exactly.

Robin Davis: What she's done is she's moved the fence, which was in the parking area; moved the fence closer to Coulter, and also to keep people out of that driveway area.

Keith Mazur: Yes, she had a lot of problems with people parking there that weren't supposed to park there.

Robin Davis: I think what her thought is, to come in off of Main Street or whatever that alley is.

Keith Mazur: Yes, her parking area. Yes and she wants to get a little bit more private; a little bit more security.

Dennis Hughes: So the entrance would be in back of the fence?

Keith Mazur: That's correct.

Dennis Hughes: For the security.

Mike Ostinato: I talked to Bonnie and I've seen the security problems she's had and people sitting on her porch that she doesn't know; they stole her lawn furniture once; she's had a lot of problems.

Keith Mazur: That's the reason for this whole thing.

Kevin Kelly: Mr. Mazur, the lights that will be installed will be three over five, as in this drawing?

Keith Mazur: Yes and as it's sketched too; three over five.

Kevin Kelly: I haven't seen the sketch.

Keith Mazur: I'm going to use 30" wide panels; 30" wide doors and they are 15 lights apiece; and it will look really nice when it is done.

Kevin Kelly: And that will sit inside the existing molding?

Keith Mazur: And it will be inside the existing fingerprint, yes.

Gwen Foehner: What's this bench?

Keith Mazur: She would like to put a bench in there, so that when people come out of her house they can sit on the bench.

Dennis Hughes: Which will be on the...

Keith Mazur: Which will be inside, yes. It will be on the two sides that I'm closing in.

Dennis Hughes: Yes. So basically all the work is being done inside the original.

Keith Mazur: Yes.

Robin Davis: All the features that are in there will be exposed.

Keith Mazur: Yes.

Amy Kratz: Except the railings.

Keith Mazur: The railings will come down, obviously, because we won't need them.

Dennis Hughes: And replaced by the fence?

Keith Mazur: You could have these, if you like. I just sketched them up quickly before I came here. I used to do that for a living.

Gwen Foehner: Well it's a lot easier to look at that and see what you're doing, then to figure out from this. Thank you.

Keith Mazur: My Ex-Company built this. And it will all be painted white, just like the rest of the woodwork.

Kevin Kelly: Mr. Chairman, Standard 4.9, Item 6 and 8 appear to address specifically, the request and in my judgment, the request seems to be consistent with the position taken in those two standards.

Mike Filicko: I agree.

Dennis Hughes: Are there any more questions? If not, we'll entertain a motion for the application.

Mike Ostinato: I make a motion that we approve the application of Bonnie Broomquist that 301 Federal Street for the partial enclosure of the side porch.

Amy Kratz: Second.

Dennis Hughes: Okay we have a motion made and seconded for the porch

at 301 Federal Street by Bonnie Broomquist, the partial enclosure of the side porch. Are there any questions on that motion?

Mike Filicko: Just a question please. Does it say and I'm sorry I did read this, but I did not see about the existing gingerbread.

Keith Mazur: All existing gingerbread will remain.

Mike Filicko: Okay. Does that need to be in the motion or given the fact that it's here in writing, are we okay?

Dennis Hughes: The existing top corner deck [garbled] and columns will remain in place.

Keith Mazur: Yes, absolutely.

Robin Davis: Since it is his intent that he will do it, then I think we're okay.

Mike Filicko: Okay. Great. Thank you very much.

Dennis Hughes: Okay. We have a motion, like I say and we'll take a vote on it now:

Mike Filicko	Approve
Mike Ostinato	Approve
Amy Kratz	Approve
Dennis Hughes	Approve
Gwen Foehner	Approve
Sally Harkins	Approve
Kevin Kelly	Approve

Dennis Hughes: Okay so the application is approved.

6. Adjournment

Dennis Hughes: If nobody has anything else, we're open for adjournment.

Gwen Foehner: I make a motion to adjourn at 7:17 p.m.

Sally Harkins: Second.

Dennis Hughes: We have a motion made and seconded to adjourn. It appears there are no questions on this motion. By voice vote, all in favor say aye. Opposed. We are so adjourned.